

# 2008 National Camp Standards for Cub Scout/Boy Scout Resident Camps

## HELD AT ANY TIME DURING THE YEAR

### Purpose of Standards

Nationally accredited camp standards have been developed to assist councils in conducting a quality resident camp program for youth in a safe manner at any time during the year.

These standards represent the minimum level of care expected. **State laws may require and/or councils may elect to impose even higher standards.** Make certain your camps are in compliance with all OSHA, EPA, and ADA standards as well as all child labor laws.

### Resident Camp Program Categories Defined



#### CUB SCOUT/WEBELOS SCOUT RESIDENT CAMP

A Cub Scout or Webelos Scout resident camp is a council-organized camp of at least two consecutive nights duration and operates under trained leadership.

Resident camp implies that campers will be staying overnight at the facility. See *National Camp Standards for Cub Scout/Boy Scout Resident Camps*, No. 14-111; *Resident Camping for Cub Scouts*, No. 13-33814; and *Camp Program and Property Management*, No. 20-920, for additional information.



#### BOY SCOUT RESIDENT CAMP

A Boy Scout resident camp is a council-organized camp of at least five consecutive nights duration and operates under trained leadership.

### Procedures

The National Council establishes national standards that are reviewed annually. Each local council is responsible for adopting, implementing, and maintaining all of the national standards at their camps. The region, acting on behalf of the National Council, is responsible for accrediting camps. Accreditation is granted to a camp that is shown to be in compliance with national standards.

If a council operates both a Cub Scout and a Boy Scout resident camp at the same time and either camp has been reviewed by a region/area visitation team, the second camp operated need only be reviewed regarding specific program standards and camp personnel standards. Plans and procedures, facilities, and equipment need not be reviewed again unless there are changes in these items made especially for the other camp. All camps are subject to be reviewed for any and all standards on the second visit.

### CHANGES FOR 2008

Note the changes made in the following standards from the 2007 edition. Some have been minor and some are major. Some standards have been renumbered, others have been combined. You will need to make the appropriate adjustments in your planning, preparation, and execution for 2008:

#### Mandatory Standards:

M-6	M-10	M-11a, b, c, d, e, f	M-17	M-20	M-22	M-23	M-26	M-27	M-28	M-29	M-30	M-31
M-32	M-33	M-34	M-35	M-42	M-45	M-49	M-51	M-54	M-55	M-56	M-57	M-58
M-63	M-66	M-67	M-69	M-82	M-86	M-88	M-90					

#### Quality Standards:

19	24	25	37	53	68	77	80	83	84
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## ACCREDITATION PROCESS

### 1. Postcamp/Precamp Inspection

Precamp inspection is held by designated council officials, including the Scout executive or designee, using the Post-camp/Precamp Inspection Checklist, No. 19-134, and the previous National Standards for Cub Scout/Boy Scout Resident Camps. This inspection may be conducted immediately after the summer season concludes, by people with expertise in risk management, health and safety, construction, electrical work, plumbing, and any other specialty that might apply to evaluating camp.

### 2. Council Precamp Meeting (This meeting is scheduled at the discretion of the area/region if the camp is new, closed, or was conditionally accredited the previous year.)

If the area/region decides that a council precamp meeting should be conducted, it is most likely because the camp is new, closed, or was conditionally accredited the previous year, or there are some specific issues and/or problems that need to be addressed by the council's key leadership. The meeting is to be conducted by a representative from the area. It is to be held 60 to 120 days before camp opening, with council leadership, including the Scout executive. Some of the items on the agenda could include the following: postcamp/precamp inspection questions, standards that may have caused problems the previous season, property utilization, and/or the council environmental compliance plan.

### 3. On-Site Camp Visitation

All written materials referred to in these standards should be available upon request for review by the visitation team. This on-site visit to the camp is scheduled for the first week of the Cub Scout and Boy Scout sessions. The appropriate council officers, Scout executive, and members of the area visitation team who have been designated by the regional office will be in attendance.

If the area or region conducted a precamp meeting, the same area representative should conduct the on-site visitation. It is strongly suggested that the camp use a notebook to expedite the on-site visitation process.

**If the council decides to add a program requiring accreditation after precamp inspection and/or on-site visitation, the program must be approved by the region before implementation.**

## NATIONALLY ACCREDITED CAMP

A nationally accredited camp must be in compliance with all certification requirements. To be qualified as a nationally accredited camp, a minimum of 22 quality standards must be met for Cub Scout resident camp, and a minimum of 30 quality standards must be met for Boy Scout resident camp. Answers to all of the mandatory standards must be yes.

**Recognition:** Nationally accredited camp banner

## CONDITIONALLY ACCREDITED CAMP

When a mandatory standard requires corrective action, an agreement between the council and the region/area visitation team is written that shall include a completion date. The region is notified for any follow-up verification that may be required. If a camp is conditionally accredited for two consecutive years, the deficiencies must be corrected and permission to operate granted by the regional director.

## SCORING OF STANDARDS

**Any standard that has been excused in writing by the region is scored as a "yes."** Each standard is to be marked appropriately in the right hand column. A standard not in compliance at the time of the on-site visit must be scored as a "no" by placing an X in the "No" column. A standard that is in compliance is recorded by placing an X in the "Yes" column. The "Comments" column may be used for notes or reference to a written recommendation for improvement.

There are two classifications of standards:

- 1. Mandatory.** Standards that are critical to the program and to the health and welfare of campers are designated by the standard number being in boldface type and preceded by the letter **M**. Each mandatory standard must be met in order to conduct a resident Scout camp.
- 2. Quality.** These standards represent the quality of care, management, and ideals that the public has come to expect of the Boy Scouts of America. They represent desirable practices essential to a good camp and a quality program.

## INTERPRETATION OF STANDARDS

**The word *adult(s)*, as used in the standards, and unless otherwise specified, denotes someone who is at least 18 years old.**

Literature listed in the Resources section and published by the Boy Scouts of America as well as other organizations and authorities contains detailed information for proper interpretation of these standards. When a standard remains in question after a review of the literature, authority for its interpretation is available through the region.

# Procedure for Closing a Camp or Program Facility

A council that ignores or fails to take corrective action on one or more of the mandatory standards will be requested to close the affected program area until corrective action is complete. If one or more of these standards is not met, the council may be advised to close the camp until corrective action is taken. This action requires regional approval. When violation presents immediate hazards to safety and health, the analysis team has authority and responsibility to order immediate shutdown of that portion of the camp that is in violation. If the camp (council) fails to take immediate corrective action, these measures will be taken by the regional service center:

1. The regional director or regional representative arranges immediately for a meeting of council officers, including the Scout executive, the chairmen of the camping and health and safety committees, and one regional staff member.

**Purpose:** To identify the area(s) not in compliance and agree on corrective action, if possible, or to act on closing the camp.

**Timing:** This meeting is to take place at the end of day on the compliance date.

2. By mutual agreement, the camp or program facility is closed until corrective action is taken and approved by the region.

## Reporting Procedure for Fatal or Serious Injury or Illness

Definition of a reportable incident.

For purposes of reporting pursuant to procedures set forth herein, a serious injury or illness includes

1. any period of unconsciousness;
2. any hospital inpatient admission; or
3. any surgical intervention other than suturing of the skin or setting of simple fractures.

Reportable fatalities include those due to natural causes (e.g., heart attack), accidents, suicides, and homicides. It is the responsibility of the local council to report any fatality or serious injury or illness occurring to a member or guest in a Scouting activity.

**USE THE PINK FOLDER, NO. 19-147, TO FILE YOUR REPORTS.**

## Resources

*Current editions* of the following publications are to be used as references in support of these standards and their interpretation:

*Guide to Safe Scouting*, No. 34416 (or available on [www.scouting.org](http://www.scouting.org))

Camp Health and Safety, No. 19-308

Camp Program and Property Management, No. 20-920

Camp Property and Outdoor Program Analysis, No. 20-940

Climbing/Rappelling National Standards (current year), No. 20-102

Climb On Safely, No. 20-099B

Conservation Planning for Scout Camp Properties, No. 21-300

*Health and Safety Guide*, No. 34415

Including People with Disabilities in Camp Programs (published by the American Camping Association; 1-800-428-2267)

National Standards for Council High-Adventure Bases and Specialty Adventure Programs (current year), No. 20-120

National Standards for Local Council Family Camping, No. 13-408

OSHA Laws that Affect Camps and Conferences, No. 19-450

OSHA Written Plans, packet, No. 19-431

Project COPE National Standards (current year), No. 20-172

*Project COPE*, No. 34371

Report of Fatal or Serious Injury or Illness, No. 19-147

*Resident Camping for Cub Scouts and Webelos Scouts*, No. 13-33814 (Limited to Councils.)

Risk Management Notebook (available under BSA Info > Risk Management > Risk Management Notebook)

Shooting Sports for Cub Scouting, No. 13-550 (Limited to Councils.)

Staff Training for Cub Scout/Webelos Scout Resident Camp, No. 13-167 (Limited to Councils.)

*Topping Out, BSA Climbing/Rappelling Manual*, No. 32007

U.S. Department of Labor, Employment Standards Administration, Wage & Hour Division, WH Publication 1282, Revised October 1994



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## Plans and Procedures

NUMBER	STANDARD	YES	NO	COMMENTS
<b>Certificates and Written Procedures</b>				
M-1	<p>Corrective action has been taken on the items designated in the Postcamp/Precamp Inspection Checklist, No. 19-134. Approval for operating this camp has been endorsed by the area director.</p> <p>Postcamp/Precamp Inspection Checklist, No. 19-134, was sent to regional service center with the Application for Operating a Resident Camp, No. 19-136, at least 120 to 150 days before the opening of camp.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-2	<p>All necessary and required permits, certificates, licenses, and agreements to lawfully operate a camp at this location are displayed or on file. This includes the Application for Operating a Resident Camp, No. 19-136, which requires regional approval.</p> <p>Current-year letters of agreement or understanding with local authorities are on file to provide emergency care or services to the camp. These include hospital, fire, ambulance, and law enforcement authorities.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-3	<p>Certificates of inspections must verify that drinking water is from an approved source, and is tested and treated in conformance with the authority that has jurisdiction. The type and frequency of tests will be determined by the authority having jurisdiction. A current record of monitoring, testing, and maintenance is kept in good order on the premises. States have the option to set standards stricter than those set by the Environmental Protection Agency (EPA) and the Boy Scouts of America.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-4	<p>The camp administration has written procedures in practice to address possible intrusion of unauthorized persons onto the campsite. These procedures include:</p> <ul style="list-style-type: none"> <li>• Periodic review of security concerns regarding the site</li> <li>• A method for easily distinguishing visitors from participants. (Campers, Leaders, Staff)</li> <li>• Training for staff, and campers when appropriate, about steps to take in such instances</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
M-5	<p>There are written procedures in practice regarding:</p> <ul style="list-style-type: none"> <li>• Release of campers who are minors to a parent or to persons other than the legal parent or guardian</li> <li>• Verification of absentees or "no-shows" with the camp leader at check-in/registration time</li> </ul> <p>Refer to <i>Camp Health and Safety</i>, No. 19-308B.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-6	<p>Written plans for dealing with general health and safety concerns, specified measures to reduce or prevent accidents, and handling major emergencies are reviewed and practiced with camp staff. These plans are kept on file in the camp and council offices, are shared weekly with leaders in camp, and include specific safety measures applicable to the camp location. Plans include specific safety measures for:</p> <ul style="list-style-type: none"> <li>• Lost or missing persons</li> <li>• Limitation on physical activity in high temperatures and high humidity</li> <li>• Limitation on physical activity during smog alerts</li> <li>• Limitation of aquatics and other activities as indicated by the threat of lightning, small-craft warnings, or high water</li> <li>• Natural hazards specific to the site (floods, lightning, severe storms, earthquakes, fires, cliffs, swift water, sinkholes, off-limit areas, wildlife)</li> <li>• Man-made hazards specific to the site (hazardous chemical spills, construction areas, highway crossings)</li> <li>• Safe operation of facilities and/or equipment</li> </ul> <p>Environmental compliance: see <b>M-18</b>.</p> <p><b>Use the online Weather Hazard Training Course with all staff as a part of their training. (Access through <a href="http://www.olc.scouting.org">www.olc.scouting.org</a>.)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-7	<p>The council has developed and implemented a written plan, reviewed and updated annually, to inform campers, leaders, and staff of precautions against dangerous encounters with wildlife. This plan is based on recommendations from local wildlife authorities.</p> <p>Reference: ScoutNET: <i>Camp Health and Safety</i>, No. 19-308B</p>	<input type="checkbox"/>	<input type="checkbox"/>	
8	<p>There are site-specific written plans and procedures for opening and closing camp. Copies are maintained at the council service center and camp administration building.</p>			
<b>Council/Camp</b>				
M-9	<p>An operating telephone or other reliable communications system is in use.</p> <p>Current telephone numbers for fire, police, rescue squad, hospital, camp physician, and Scout executive are posted near all camp business telephones. Alternate personnel may be designated for the camp physician and the Scout executive, with both home and office phone numbers posted for each. An alternate communications system, in case the main system fails, is desirable.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-10	<p>At least 3½ days (a minimum of 28 hours) of staff training are conducted by key personnel trained at a National Camping School. This training must be over and above any physical setup of camp, e.g., tents for campsites, cleaning of buildings, etc. A minimum of 10 more hours of staff training is required for each additional type of resident camp. A written outline that is program specific (Cub Scout or Boy Scout) is used and conducted by key camp personnel and/or council personnel. Presentations include the required Camp Leadership Youth Protection Begins With You, No. 34227A</p> <p>Training includes the aims, purposes, and methods of Cub Scouting and/or Boy Scouting, and appropriate advancement opportunities. It includes training for universal precautions and first aid kit contents to implement OSHA's Bloodborne Pathogens standards.</p> <p>Training sessions for the development of outdoor skills, leadership, teaching, and other job-related skills are included in the written staff training plan.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-11	<p>a. A camp fireguard plan is in effect. Fire tools and equipment as agreed upon with local fire authorities are neatly placed in designated areas throughout the camp. Camp staff training includes specific instructions related to staff's role during a fire emergency. Campers and leaders are oriented in the fireguard plan. Each campsite has completed a Unit Fireguard Chart, No. 33691A, and it is on display. A camp-wide fire drill is held within 24 hours of unit arrival in camp.</p> <p>b. Fire extinguishers of an approved type with current inspection dates and tags should normally be mounted near a doorway and at approximately shoulder level. A local fire marshal, firefighter, or a person they approve, including the camp ranger, is authorized to conduct the fire extinguisher inspection. Disposable fire extinguishers may be used if they have pressure gauges and are in the proper safety zone on the gauge. Refer to the chapter on fire safety in <i>Camp Health and Safety</i>, No. 19-308B, and OSHA 1910.157.</p> <p>c. Central firefighting equipment is in good condition and stored for immediate use. Equipment includes hoses, back pumps, rakes, shovels, and mattocks.</p> <p>d. All doors on buildings where people gather or are housed should swing in the direction of escape travel when serving a room or area with an occupant load of 50 or more.</p> <p>e. Operating smoke detection is required in every enclosed permanent structure where people sleep. The quantity and location of detectors shall be in accordance with recognized national and local standards (NFPA, local fire codes).</p> <p>f. Operating carbon monoxide detection is required in enclosed structures that have rooms where people sleep and have any device fueled by an energy source that produces carbon monoxide.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-12	<p>Sleeping areas and dining, toilet, bathing, and program facilities for persons with disabilities must be available. Reference: <i>A Summary of Title I of the Americans With Disabilities Act</i>, No. 18-440.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
13	<p>There is a program-specific summer camp operating budget, with appropriate controls in evidence, approved by the council executive board.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
14	The council has a current strategic plan, adopted by the council executive board, which addresses the quality program, promotional plans, and land used for the council camping properties.	<input type="checkbox"/>	<input type="checkbox"/>	
15	<p>Food inventories are adequate to meet the demand of the hungry campers and staff. Adequate food supplies or scheduled deliveries provide fresh milk, meat, fruit, bread, vegetables, etc., as called for on the menus.</p> <p>Menus for dining hall and campsite cooking must be adequate to meet the needs of growing youth. Menus are approved by a dietitian. A copy of the week's menu is conspicuously posted.</p> <p>A campsite cooking menu, food list, and cooking instructions are provided for each meal.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
16	There is an approved and current conservation plan for the camp (produced by the local BSA council conservation and/or camping committee). Refer to Conservation Planning for Scout Camp Properties, No. 21-300. From the plan, a list of conservation projects that can be done by a den, patrol, pack, or troop while in camp is posted. The camp conservation plan must have been updated within the past five years. Advancement opportunities in conservation for Boy Scout-age youth are desirable.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Maintenance</b>				
M-17	There are "as built" drawings showing all electric, gas, water, and sewer systems and lines, with locations of shutoff switches or valves to interrupt service, should the need arise.	<input type="checkbox"/>	<input type="checkbox"/>	
M-18	<p>If hazardous materials such as pesticides (insecticides, fungicides, rodenticides, herbicides, paints, and chlorine) are used, they are government-approved.</p> <p>Use and storage instructions on the labels of all hazardous materials must be strictly followed.</p> <p>Disposal of hazardous materials or their containers is done according to recommendations on the labels, by the state agricultural extension service, or by the county agent, in a manner that does not create a hazard to others or to the environment. All such disposals are in compliance with OSHA's hazard communication standards, including labeling, Material Safety Data Sheets (MSDS), proper storage and disposal, and effective employee information and training programs (including providing personal protective equipment).</p> <p>Bio-hazardous waste: See <b>M-22</b>.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
19	There is a current inventory and annual maintenance plan for all facilities and electromechanical and program equipment. The annual maintenance plan and the method for keeping maintenance records are reviewed by the visitation team. (See <i>Guide for Preparation of Camp Maintenance Plan</i> , Engineering Service Design Standard No. D-172.) An additional resource available for design plans from engineering can be obtained on BSA Info through ScoutNET.	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
<b>Medical</b>				
<b>M-20</b>	<p>On arrival in camp, everyone is given a private medical screening by a physician, health officer, or other adult approved by the camp physician.</p> <p>The camp director and unit leaders are informed of campers with limitations so that the appropriate staff members are alerted. See the screening process defined in <i>Camp Health and Safety</i>, No. 19-308B.</p> <p>All prescription drugs (including those needing refrigeration) are to be kept in locked storage and in compliance with local and state laws. An exception may be made for a limited amount of medication to be carried by a camper, leader, parent, or staff member for life-threatening conditions, including bee-sting or heart medication, and inhalers, or for a limited amount of medication approved for use in a first aid kit.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-21</b>	<p>Health histories and records of required physical examinations are on file for all staff members, leaders, and campers in camp.</p> <p>A health history revised within the past 12 months and a physical examination conducted within the past 36 months are required of each youth camper and adult under 40 years of age. A copy of the physical form must be attached to each health history. A parent or guardian has attested to the validity of the health history and physical examination for each of those under 18 years of age. Adults 40 years of age and over are required to show evidence of physical examination within the past 12 months.</p> <p>Form No. 34414B (Class II) is used for health histories and physical examinations of youth and adults under 40 years of age, and form No. 34412B (Class III) for adults 40 years of age and over. (Both require complete personal health histories and physical examinations.) Cub Scout resident camps not exceeding 72 hours use only the health history (Class I) on form No. 34414B.</p> <p>When local or state requirements are more strict, they are met.</p> <p>Medical forms are only shared on a need-to-know basis.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-22</b>	<p>The council has a written exposure control plan, reviewed and updated annually, for the following:</p> <ul style="list-style-type: none"> <li>• OSHA's Bloodborne Pathogens standard, including disposal of bio-hazardous waste.</li> <li>• All incidents, accidents, and injuries that recur, should be documented and a written action plan developed with the steps to be taken to reduce the potential for recurrence.</li> <li>• A daily record of all first aid and medical treatment is written in ink. Use First Aid Log, No. 33681A.</li> </ul> <p>A separate first aid log book for camp staff members and council employees is maintained. Logs are retained in the local council service center for a minimum of 18 years. Keep any additional forms posted and on file if required by local, state, or federal regulations.</p> <p>The camp director reviews and initials the log book weekly to determine if action is required to prevent recurrences.</p> <p>A Report of Fatal or Serious Injury or Illness, No. 19-147A, is filled out for cases that require hospitalization.</p> <p>Medical emergency transportation appropriate for the terrain is available in every camp at all times.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
<b>Program (See also M-55-62)</b>				
<b>M-23</b>	<p>The buddy system of having two or more campers together is used in all appropriate activities, such as aquatics, backpacking, climbing/rappelling, COPE, off-camp activities, and in all Cub Scouting activities.</p> <p>Camp programs include reminders to campers that the buddy system is important. Camp staff and leaders are required to enforce use of the buddy system.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
24	<p>Precamp program planning is provided for unit/den leaders before camp, and at least two meetings with unit/den leaders and key members of the program staff are held during camp.</p> <p>A unit/den leader's guide containing ideas and procedures for the unit to build its summer camp program is provided to Cubmasters/ Scoutmasters prior to arrival at camp.</p> <p>See <i>Preparing Troop Leadership for Summer Camp</i>, No. 20-114, or <i>Resident Camping for Cub Scouts and Webelos Scouts</i>, No. 13-33814.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
25	<p>Programs are age-appropriate for Cub Scouts and Boy Scouts. A range of programs is available based on their age and level of maturity. See Age Appropriate Chart in the <i>Guide to Safe Scouting</i> at <a href="http://www.scouting.org/pubs/gss">www.scouting.org/pubs/gss</a>.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

# Camp Personnel

(Personnel needed to operate the camp; both volunteer and non-volunteer positions)

**Note:** In the event that there were key camp personnel changes, such as camp director, program director or aquatics director, the visitation team must be apprised of these changes and the current training card for that position must be confirmed.

NUMBER	STANDARD	YES	NO	COMMENTS
<b>M-26</b>	<p>The on-site camp director is at least 21 (preferably 25 or older) years of age and is currently trained in camp management by a National Camping School, with at least two seasons of prior administrative or supervisory experience recommended.</p> <p>Directors of camps within multi-use facilities must hold a current certificate of training from a National Camping School either in management or program; the overall director of the facility must hold a current training card from a National Camping School in Camp Management. The camp director has no other duties and lives on-site.</p> <p>Age _____</p> <p>Director Name _____</p> <p>Camp School Certificate of Training: Management <input type="checkbox"/> Program <input type="checkbox"/></p> <p>National Camping School certificate of training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-27</b>	<p>The on-site program director is at least 21 years of age and is currently trained by a National Camping School as a program director for the appropriate program element (Cub Scouting/Boy Scouting).</p> <p>Age _____</p> <p>National Camping School certificate of training expires _____</p> <p>The on-site program director serves only in a program function, with no other duties assigned, and lives on site.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-28</b>	<p>If the camp employs a full-time, year-round resident property superintendent or a full-time, year-round resident ranger, this person holds a current certificate of training from a National Camping School, ranger section and Youth Protection training certification. This person must also have training in American Red Cross Standard First Aid, which includes CPR, National Safety Council First Aid and CPR Level 1, or the equivalent training from a nationally recognized agency.</p> <p>This applies to any employees assigned the ranger's responsibilities on a year-round basis (such as assistant ranger, caretaker, and property superintendent). Temporary employees who perform janitorial-type services during the summer are not camp rangers.</p> <p>First aid training expires _____</p> <p>CPR training card expires _____</p> <p>Youth Protection training taken _____</p> <p>National Camping School certificate of training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-29	<p>All paid camp staff personnel must be 15 years of age or older. The camp complies with all federal and state child labor laws. (Federal child labor laws set a limit of 8 hours per day that a paid worker 15 years of age or younger may work. Minors [14 and 15 years of age] cannot perform hazardous duty, such as working on or operating a motor vehicle and maintenance and operation of power-driven equipment.) Refer to state labor laws for additional requirements.</p> <p>A counselor in training (CIT) serving in a program position or as a den chief must be at least 14 years of age. A written CIT training program under the direction of an adult staff member includes a variety of supervised job experiences.</p> <p>At least 50 percent of the camp staff personnel are 18 years of age or older (not including CITs, food service staff, and den chiefs).</p> <p>The camp has a policy specifying the minimum number of staff members who must be present in camp at all times.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-30	<p>The aquatics director is 21 years of age or older, holds a current certificate of training as an Aquatics Instructor, BSA, (from a National Camping School), and is currently trained in American Red Cross Standard First Aid, which includes CPR, or National Safety Council First Aid and CPR Level 1. The aquatics director holds no other staff position and lives on site.</p> <p>Age _____</p> <p>National Camping School certificate of training expires _____</p> <p>First aid training expires _____</p> <p>CPR training expires _____</p> <p>(If an individual trained as an Aquatics Instructor, BSA, is not available, a person currently trained by the American Red Cross as a Water Safety Instructor and a Lifeguard Instructor (dual training) may fill the position for one season; however, the camp will be conditionally accredited.)</p> <p>Individual camps with aquatics areas in two or more locations provide a person 18 years of age or older trained as a BSA Lifeguard, American Red Cross Lifeguard, or YMCA Lifeguard to supervise activity when the Aquatics Instructor, BSA, is at another area.</p> <p>(A Cub Scout resident camp may comply as outlined in M-90 and be excused from M-31.)</p> <p>Fifteen-year-old paid staff members with lifeguard training credentials may only work as lifeguards for swimming activities in a swimming pool. Lifeguards for swimming activities in a natural body of water must be at least 16 and have appropriate training.</p> <p>At least 50 percent of the aquatics staff members are trained BSA Lifeguards, American Red Cross Lifeguards, or YMCA Lifeguards.</p> <p>If the camp has a waterfront, the aquatics staff is trained in boat handling and rescue skills using the appropriate rescue watercraft.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-31	<p>If a horseback-riding program is conducted at camp, the horseback-riding director is 21 years of age, with documented experience and/or training for at least two years or more in the safe conduct of the appropriate riding activities. The director must be qualified to provide supervision to appropriate staff in the proper care, handling, feeding, and grooming of horses.</p> <p>Refer to <i>Camp Health and Safety</i>, No. 19-308B.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-32	<p>All camp staff personnel are registered members of the BSA. All international camp staff members must be processed and approved by the International Division, BSA, and not hold any camp staff position for which National Camping School training is mandatory.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-33	<p>The council has engaged a physician licensed to practice medicine as a health supervisor to approve and oversee the health care practices of this camp. Current written operating procedures are approved annually by the licensed physician. (See <i>Camp Health and Safety</i>, No. 19-308B.)</p> <p>The on-site camp health officer is a responsible adult holding a current license or training as required for the position. Check one:</p> <p>_____ Licensed physician</p> <p>_____ Licensed nurse practitioner (Check state laws.)</p> <p>_____ Nurse (RN, LPN, or LVN)</p> <p>_____ Licensed physician's assistant</p> <p>_____ Medical student (completion of second year or more at an accredited U.S. medical school)</p> <p>_____ Paramedic</p> <p>_____ Emergency medical technician</p> <p>_____ Military corpsman/medic</p> <p>_____ First responder program (any training provided by a nationally recognized agency): Alternative coverage could consist of American Red Cross Emergency Response, which includes CPR; or National Safety Council First Aid and Advanced CPR; or Outdoor Emergency Care conducted by the National Ski Patrol, which includes CPR; as a minimum requirement as long as a current letter of agreement states that an advanced life-support system's response time to the camp health lodge is less than 10 minutes.</p> <p>The camp health officer also has current training in CPR by a recognized community agency:</p> <p>CPR training agency _____</p> <p>Expiration date _____</p> <p>Verification of credentials _____</p> <p>License number (if applicable) _____</p> <p>State _____ Expiration date _____</p> <p>The camp health officer has completed the one-time computer-based self-study Camp Health Officer's Training Course, available online through <a href="http://www.scouting.org">www.scouting.org</a>. Go to the site map and go to "H" for health and click on the "Health Officer Training" PowerPoint.</p> <p>Date of completion _____</p> <p>There is an established location for contacting the on-site camp health officer.</p> <p>When the health officer is unavailable, another adult with a current and appropriate level of first aid training (including CPR) is available, or nearby emergency coverage is provided.</p> <p>When the health officer is out of camp, another adult with the above qualifications is available, or nearby emergency coverage is provided.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-34	One staff member for every 40 campers must be familiar with first aid practices for conditions most likely to occur in camp, and trained in CPR by a nationally recognized agency.	<input type="checkbox"/>	<input type="checkbox"/>	
M-35	<p>There must be a minimum of two adult leaders with each unit and/or campsite. The unit leader or anyone serving as a unit leader is at least 21 years of age and a registered member of the Boy Scouts of America. The second adult may be a registered Scouter 18 years of age or older, or a parent of a participating youth member.</p> <p>If the council provides provisional leadership, it must meet the same standards as those stated in the previous paragraph for those youth members unable to attend camp with their own unit.</p> <p>A unit leader has no other duties that would detract from the responsibility of service as a leader.</p> <p>The minimum leadership requirements of any Cub Scouting unit attending camp must meet the adult-to-boy ratio of two adults to a maximum of eight boys.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-36	<p>All food service personnel in the kitchen, dining hall, or commissary are clean and wear clean clothing. Aprons, hats, gloves, and other protective items are worn as needed or required. The camp also meets applicable state requirements.</p> <p>Personnel with cuts or sores on their hands or with colds or sickness must not be on duty unless the camp health officer gives approval.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
37	<p>A full-time or part-time chaplaincy service is provided by a person who is recognized as a qualified clergyman or seminarian by his or her own church body and is 21 years of age or older or an individual who is at least 21 years of age, possesses mature judgment, has a certificate of training from the Chaplaincy Section of National Camping School and is approved by the local council relationships committee/council executive. Their responsibilities would not include 'specific ordained responsibilities' or tasks such as the sacraments.</p> <p>Age _____</p> <p>National Camping School certificate of training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	
38	All camp staff personnel—employees, volunteers, CITs, or den chiefs—complete a camp staff application and receive a letter of agreement along with a written job description and camp staff manual. The camp staff manual includes such items as staff chart, job descriptions, purpose and philosophy of camp, policies and regulations, unacceptable behavior, dress code, and other stipulations of the camp director.	<input type="checkbox"/>	<input type="checkbox"/>	
39	<p>The complete, official uniform is worn by camp staff during formal ceremonies such as campfires, evening meals, retreats, etc. A staff T-shirt with uniform shorts is approved informal staff attire.</p> <p>Formal and informal staff attire requirements are consistent for all staff in camp, depending on duties. Campers and leaders are encouraged to comply with this standard.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

# Facilities and Equipment

NUMBER	STANDARD	YES	NO	COMMENTS
<b>Camp Grounds</b>				
<b>M-40</b>	<p>All toilet, latrine, and sewage facilities meet federal, state, and local requirements. Toilets and latrines are in good repair and located throughout camp and/or in each campsite. At least one seat is provided for every 15 campers. Latrines are clean and well ventilated, with adequate insect and pest control.</p> <p>Paper products are in good supply and hand-washing facilities are available at or near each toilet. Clean restroom facilities are conveniently available for visitors.</p> <p>A method for separate use of restroom facilities by males and females has been established.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-41</b>	<p>Approved drinking fountains or water and paper cups are provided at each campsite and at a sufficient number of centrally located places.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-42</b>	<p>Each camper is provided with a minimum of 30 square feet of sheltered space for sleeping and storing personal gear. This does not apply to outpost or off-camp camping or unit-supplied tentage.</p> <p>All camp-provided and unit-provided tentage used in the camp meets or exceeds fire-retardant specifications by the manufacturer (CPAI-84) and "no flames in tent" is marked on, or adjacent to, each tent.</p> <p>All campers have clean quarters reasonably safe from inclement weather, and comfortable bedding.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
43	<p>All campers, leaders, and staff members have access to clean shower facilities and comfortably warm showers on a regular basis throughout the week. At least five operable showerheads are provided for each 100 campers.</p> <p>A method is established to provide privacy for both male and female shower use in camp.</p> <p>There are separate showers provided for camp staff members. An adequate scheduling system is established for separate use by adult unit leaders who are 18 years of age or older in camp, or separate shower facilities are provided.</p> <p>In accordance with youth protection policies, adults and youth never shower at the same time. This also applies to youth and adult camp staff members who are 18 years of age or older.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
44	<p>All unit campsites are attractive and well maintained. Campers are involved in daily housekeeping chores to ensure cleanliness in the campsite and personal quarters. All campsites have:</p> <ul style="list-style-type: none"> <li>• Separate den or patrol areas equipped with a sheltered table and benches</li> <li>• A program bulletin board</li> <li>• A flagpole with a U.S. flag</li> </ul> <p>Additional equipment as required is provided to a troop preparing its own meals.</p> <p>When permitted, it is desirable to have a small campfire area in the campsite.</p> <p>A separate campsite for each unit is desirable. However, a small unit may occupy a den or patrol area within a campsite.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
<b>Food Service</b>				
M-45	<p>All camp refrigeration units are clean and sanitary and all food is covered. A temperature of not more than 40°F or 4°C must be maintained for refrigerators. A temperature of not more than 0°F or -18°C must be maintained for freezers. A Keep It Cold Temperature Chart, No. 34230A, is posted and filled in daily at each refrigerator and freezer. This does not include family cabins, if any are used at the camp.</p> <p>A Food Safety Cooking Chart, No. 34310A, must be prominently displayed in each dining hall and used as a resource by all food preparers. Bimetallic or electronic stem thermometers must be used by all food preparers to check the following:</p> <ul style="list-style-type: none"> <li>• The proper cooking temperatures of foods</li> <li>• Holding temperatures of hot foods</li> <li>• Cooling time and temperatures for cooked food to be refrigerated for future use</li> </ul> <p>Temperature monitoring must be conducted periodically on at least a weekly basis as outlined on the Food Safety Cooking Chart, No. 34310A.</p> <p>A non-mercuric thermometer is used in each refrigeration unit. Walk-in refrigerators and/or freezers have an opening device on both sides of the door. Perishable foods requiring refrigeration are not kept at patrol/crew cooking sites.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-46	<p>Disposal of garbage, refuse, and sewage meets the demand of the maximum number of campers in attendance.</p> <p>All state and local regulations are met as well as the criteria defined in <i>Camp Health and Safety</i>, No. 19-308B. The garbage storage facility is clean and pest control is adequate.</p> <p>For patrol/unit cooking in a campsite, the same criteria apply. Cub Scouts/Webelos Scouts are fed in a dining hall, though special program features may include an occasional cookout or bag lunch. Daily pickup of raw garbage from campsites is desirable.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-47	<p>All dishes, silverware, cookware, and cooking utensils are properly cleaned and sanitized in accordance with state and local regulations, and comply with criteria defined in <i>Camp Health and Safety</i>, No. 19-308B.</p> <p>A Keep It Hot Temperature Chart, No. 34231A, is posted daily by dishwashers requiring high-temperature rinse water. Approved chemical additives for rinsing are used to properly disinfect and provide for drying when using low-temperature dishwashing equipment or when handwashing.</p> <p>Only air drying is permitted, and the clean dishes, silverware, and utensils are neatly stored in a clean and sanitary facility with protection from insects and pests.</p> <p>For patrol/unit cooking, the same standards are applied. Cub Scouts/Webelos Scouts are fed in a dining hall, though special program features may include an occasional cookout or bag lunch.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-48	<p>Kitchen, dining hall, and commissary facilities are clean and sanitary. Insect and pest control are satisfactory. See <i>Camp Health and Safety</i>, No. 19-308B.</p> <p>All equipment and utensils used in the preparation and serving of food are clean and sanitary. Dining hall tables, benches, and serving facilities are clean and in good repair. The dining hall has a pleasant atmosphere, with good ventilation and adequate room to walk freely between tables.</p> <p>Smoking is not allowed in the dining hall nor is it permitted in the kitchen. A smoking zone, away from any food preparation, serving, dining, and camping areas may be designated if local ordinances permit.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Hazards/Vehicles</b>				
M-49	<p>All motor vehicles, including all-terrain vehicles (ATVs) and golf carts, used by the camp are kept in safe mechanical order and operated in a safe and legal manner. State inspection standards are met by each vehicle, licensed or unlicensed. Brakes, wipers, lights, steering, horn, and tires are checked by a competent mechanic.</p> <p>All four-wheel, off-road vehicles are prohibited for program use in the Boy Scouts of America, except for maintenance personnel on camp property when the operator has been properly trained in their safe operation, the operator is over 18 years old, and the vehicle has been inspected by the camp ranger and found to be in good working order. These vehicles should be clearly designated for maintenance or administrative support and on the camp property only. Golf carts may be used to transport disabled or other individuals only while they are seated on seats that are standard equipment of the vehicle. No riding on the outside of the vehicle or hanging on the rear is allowed. The maximum speed is 10 mph. Seat belts should be worn if the vehicle comes from the manufacturer equipped with them.</p> <p>No passengers are transported in the beds of trucks, trailers, or campers. Seat belts are worn by all drivers and passengers in motor vehicles in camp. (This is not required in commercial and school buses.) A first aid kit and a fire extinguisher are carried in all camp motor vehicles.</p> <p>Vehicles belonging to staff members, leaders, and visitors must be parked in designated camp parking areas. Roads through campsites and program areas are restricted to authorized vehicles only.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-50	<p>All boilers, pressure tanks, and water heaters are equipped with operating safety valves and vented to within 6 inches of the deck. There is no leaking of hot water or steam in the system.</p> <p>Every boiler, pressure tank, and heater is inspected during the current year before camp opens by the ranger or other qualified person. A tag noting the date of inspection is affixed to the appliance.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-51	<p>Bulk containers of flammable liquids are properly located, vented, secured, and connected according to the supplier's recommendation or local codes. Gasoline pumps are locked. Other flammable fuels are safely stored in approved containers that are locked or located in a locked area or facility.</p> <p>"Danger—No Smoking" signs are posted as appropriate. Availability of firefighting equipment is determined by local codes or recommendations of local fire authorities.</p> <p>Under adult supervision, the use of liquid fuel stoves and lanterns in a campsite is permitted. An approved backpack-type fuel bottle is not considered to be a bulk container.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-52	<p>The camp's facilities and electromechanical equipment are in good repair and safe operating condition. All guards are in place and all hazardous areas are properly secured from access by campers and visitors.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
53	<p>A vehicle in camp should be designated to provide non-emergency medical transportation when needed.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-54	<p>Campgrounds, program areas, and camp facilities are clean, neat, and free of hazards.</p> <p>Hazardous dead trees or limbs, especially those near inhabited areas, trails, and electric lines, have been removed.</p> <p>Any person who operates a chainsaw or fells a tree more than three inches in diameter must be approved by the camp ranger. Operators must be at least 18 years old and meet one of the following requirements: (1) be a professional forester, (2) be a certified arborist, (3) have received training in these techniques from the ranger section of National Camping School, (4) have written documentation of having other training in these techniques that is recognized by the state or federal government, 5) successful completion of BSA Chainsaw Safety Training course (No. 20-136). Approved and supervised pioneering projects are excluded from this standard.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Program (See also M-23–25)</b>				
M-55	<p>All motorboats, sailboats, and watercraft are in good repair, are licensed if required, and meet U.S. Coast Guard regulations. Insurance coverage for boats under 26 feet or under 40 horsepower are automatically covered under BSA liability insurance. Boats 26 feet and/or 40 horsepower or more and owned by the council must be scheduled with the national office.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-56	<p>Camp provides aquatics equipment to campers that meets or exceeds U.S. Coast Guard requirements.</p> <p>Personal flotation devices (PFDs) as well as paddles are properly sized to the camper.</p> <p>Reach poles, rescue tubes, ring buoys, a backboard with straps and head restraint, and other emergency items such as radios or communication gear are present in sufficient numbers, in good repair, and easily accessible.</p> <p>Helmets are worn for all aquatic activities on class 3 or higher white water.</p> <p>Safety Afloat guidelines apply. Refer to No. 34368.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-57	<p>Approved swimming pool and waterfront facilities are neat, clean, and operated in compliance with regulations of the Boy Scouts of America and the U.S. Coast Guard, and with applicable local and state regulations. Proper BSA and state standards in instruction, supervision, training, and operation are carried out in the aquatics program, including use of boats and canoes; and all aquatic facilities and equipment comply with all BSA, state, and U.S. Coast Guard regulations.</p> <p>(Mandatory beginning in 2009.) The following items have been reviewed jointly by the council committee supervising aquatics activities (preferably by the council aquatics committee) and the camp aquatics director and are available to the visitation team:</p> <ol style="list-style-type: none"> <li>1. Aquatic staff orientation and in-service training plans including aquatic skills development; effective training and lifeguarding skills and other safety procedures.</li> <li>2. List of activities each aquatics staff member is qualified to supervise or teach.</li> <li>3. Staff assignment process to meet the needs of each aquatics program activity.</li> <li>4. Facility and equipment inspection and maintenance procedures.</li> <li>5. Emergency action plans including communication systems.</li> </ol> <p>Council aquatics committee chair/council committee supervising aquatics activities Chair: _____</p> <p>Date of review and approval: _____</p> <p>Required pool care and records are properly maintained. Buddy boards are used for swimming and boating. Sufficient lookout persons are on duty whenever an aquatics program is in process.</p> <p>Properly fitted U.S. Coast Guard–approved personal flotation devices (PFDs) must be worn by all persons engaged in activity on the open water (rowing, canoeing, sailing, boarding, motorboating, waterskiing, rafting, tubing and kayaking) according to federal, state, and BSA regulations in Safety Afloat. (Reference No. 20-920, <i>Camp Program and Property Management</i>, Section 5)</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-58	<p>If a horseback-riding program is conducted at camp, each of the following standards must be met:</p> <ul style="list-style-type: none"> <li>• Specific instructions for the ongoing care, feeding, and maintenance of the horses are in writing. There are adequate arrangements for veterinary care and shoeing of horses.</li> <li>• A formal training plan is in place for horseback-riding staff. The rules and procedures for the horseback-riding activity must be in writing and clearly understood by staff and participants.</li> <li>• Before use by participants, each horse must be ridden by staff members and properly classified for appropriate activities. Records on each horse are kept in a bound book and show all problems, accidents, and activities.</li> <li>• Proper facilities and fenced areas (in good repair) are available for the care, feeding, and stabling of the animals. This includes adequate shelter for storing all equipment and feed. The horse corral is located away from central camp facilities and campsites. Adequate fresh water is available. The area is reasonably free of accumulated manure. Fencing is in good repair.</li> <li>• All riding equipment used in the program is in good repair, with a formal schedule of inspection and repair in place. Riders should wear suitable attire for the activity, including long pants, shirts, protective headgear, and riding boots or hiking boots with heels (if stirrups are not covered) that prevent the shoe or boot from sliding too deeply into the stirrups. <u>Riders, including staff, are required to wear protective headgear that meets or exceeds Safety Equipment Institute (SEI) (or the former National Pony Club) certification.</u></li> </ul> <p>Requirements must also be met if the horseback riding program is provided by or at off-site facilities.</p> <p>Refer to <i>Camp Health and Safety</i>, No. 19-308B.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-59	<p>The marksmanship program at camp qualifies as safe when in compliance with the following:</p> <p>The <input type="checkbox"/> rifle <input type="checkbox"/> shotgun <input type="checkbox"/> muzzleloading <input type="checkbox"/> BB gun (check all that apply) range meets or exceeds BSA and National Rifle Association (NRA) recommendations, including nearby latrine facilities, drinking water, first aid kit, and emergency communications. See <i>Camp Program and Property Management</i>, No. 20-920B, and appropriate BSA Engineering Service design standards.</p> <p>Firearms in good repair are provided. All rifles used in BSA shooting sports have a “trigger pull” in excess of 3 pounds, and are tested with a 3-pound weight or scale at least once a week while in use. If any trigger mechanism is activated by the 3-pound pull, the rifle is immediately removed from service. Firearms modified to fit the size of the shooters are desirable.</p> <p>Approved safety glasses/goggles and earplugs or earmuffs must be worn by all shooters and instructors.</p> <p>Safe, separate, and locked storage (can be the same building) is provided for the following:</p> <p>(1) ammunition, (2) muzzleloader caps, (3) firearms, (4) Pyrodex  Pyrodex must be stored in compliance with Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) federal regulations as well as local laws.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-60	<p>Program equipment is in good repair and readily available for use by campers and unit leaders.</p> <p>Appropriate safety equipment, staff training, and supervision are provided in program areas where risk should be managed, e.g., mountain biking, climbing/rappelling, kayaking/whitewater canoeing, and outdoor skills.</p> <p>There is a storage facility for equipment that is easily accessible and well maintained, and uses a system for storage. Equipment is controlled by use of an appropriate method for the issuing and receiving of equipment.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-61	<p>The camp provides adequate shelter(s) with program opportunities for campers during inclement weather.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-62	<p>A nature trail and/or ecology-conservation trail appropriate to the age group of campers attending is available.</p> <p>This trail may be located along an existing trail, path, or roadside.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

# Boy Scout Program

If a council operates both a Cub Scout and a Boy Scout resident camp at the same location and either of the camps has been reviewed by a region/area visitation team, the second camp operated need only be reviewed regarding specific program and camp personnel standards. Plans and procedures, facilities, and equipment need not be reviewed again unless there are changes in these items made especially for the other camp. All camps are subject to be reviewed for any and all standards on the second visit.

NUMBER	STANDARD	YES	NO	COMMENTS
M-63	<p>If the camp operates a Project COPE course (one high or one low element constitutes a COPE course), it must meet all of the current mandatory standards in Project COPE National Standards, No. 20-172F. (This standard is excused if the camp does not offer a Project COPE program.)</p> <p>If one or more Project COPE course activities do not meet the standards, it may be possible to close those activities until they can meet the standards, without closing the entire COPE course. The decision to affect the camp rating is jointly decided by the COPE visitation team and the camp visitation team chairman.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-64	<p>Scout camp structures such as monkey bridges, obstacle courses, and pioneering towers are expected to meet safety standards in equipment and supervision comparable to COPE, but do not require the employment of a COPE-trained director or instructor.</p> <p>All high activities (6 feet or more above ground) must have a reliable protection system and back up system to protect participants.</p> <p>Equipment is checked at least every week.</p> <p>Except for a COPE wall event or high beam activities, any time a camp participant is engaged in an activity that is 6 feet or more above ground level, the person is belayed. COPE wall events and high beam activities are carefully spotted.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-65	<p>Adult leaders are trained in Safe Swim Defense and Safety Afloat programs soon after arrival in camp, and instructed to practice using Safe Swim Defense with their Scouts at least once. Leaders have the opportunity to participate in a unit Safety Afloat exercise.</p> <p>Safe Swim Defense Card, No. 34243, and Safety Afloat Card, No. 34242A, are issued. See <i>Camp Program and Property Management</i>, No. 20-920B. Also see <a href="http://www.scouting.org/pubs/aquatics">www.scouting.org/pubs/aquatics</a> to see the on-line Safe Swim Defense and Safety Afloat courses.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-66	<p>The personnel required and the organizational structure of the shooting sports program in each camp are determined by:</p> <ul style="list-style-type: none"> <li>• The age and level of instructor training required</li> <li>• Program schedule</li> <li>• Number of participants</li> <li>• Number of program locations</li> </ul> <p>The marksmanship program at camp qualifies as safe when in compliance with the following:</p> <ul style="list-style-type: none"> <li>• The shooting sports director is at least 21 years of age and holds a current National Camping School shooting sports director's card. (National Camping School qualifications include rifle, shotgun, muzzleloading, and archery instructor, unless otherwise noted on the card.)</li> <li>• The shooting sports director must be present in camp when a firearm range is in use.</li> </ul> <p>Each shooting sport (rifle, shotgun, muzzleloading) must have a chief instructor/range officer, 21 years of age or older, in charge of the firing line at any time it is in operation. When loading or firing shotguns or muzzleloaders, there is a ratio of one instructor per shooter (one-to-one, instructor-to-pupil ratio). Each currently trained rifle officer supervises a maximum of eight firing points at one time.</p> <p>Age _____</p> <p>National Camping School certificate of training expires _____</p> <p>(The camp shooting sports program may be operated by military, law enforcement, 4-H, or NRA instructors, but the camp will be conditionally accredited. In this instance, each shooting sport range or area must have the current qualified personnel and supervision to operate.)</p> <p>Other optional camp shooting sports positions and all qualifications are outlined in <i>Camp Program and Property Management</i>, No. 20-920B, in section VI, Shooting Sports.</p> <p>NRA certification is available through the shooting sports section of a National Camping School.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-67	<p>The archery program qualifies as safe when all the following items are satisfied:</p> <p>Archery areas are properly designated and posted. See <i>Camp Program and Property Management</i>, No. 20-920B.</p> <p>Proper equipment in good repair is provided and is locked up when not in use.</p> <p>Qualified supervision by personnel 18 years of age or older is provided and minimum state requirements are satisfied. A National Camping School-trained shooting sports director or National Archery Association instructor must train the archery range officer and issue a Training Course Pocket Certificate, No. 33767A.</p> <p>Proper safety equipment such as finger tabs or gloves and a forearm guard are available and are used as specified by the range officer.</p> <p>Archery training of personnel must be renewed every two years.</p> <p>Age _____</p> <p>Certificate of training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
68	At least one staff member has been trained as a Leave No Trace trainer (two-day course). A Leave No Trace awareness workshop is offered to leaders and campers.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-69</b>	<p>Program experiences are provided to qualify Scouts in each of the hiking, camping, and outdoor requirements of Tenderfoot through First Class ranks.</p> <p>Staff members are trained as merit badge counselors and offer opportunities for Scouts to earn a variety of merit badges at camp. A letter from the council advancement committee is provided approving merit badge counselors.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
70	<p>Troops are encouraged to prepare and serve at least three meals per week in the outdoors. The camp must provide outpost camps with special program features and equipment for overnight camping.</p> <p>Provision is made for safe drinking water and sanitation facilities. Permits to use off-council sites are in writing. Recommended trail equipment includes <input type="checkbox"/> trail tents, <input type="checkbox"/> patrol cook kits, <input type="checkbox"/> packs and frames, <input type="checkbox"/> dining flies, and <input type="checkbox"/> stoves.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
71	Campers are exposed to an Order of the Arrow (OA) program activity during their stay. For example, at a campfire, OA members in costume tell campers about the lodge conducting weekly ordeal ceremonies at camp, or OA members wear their sashes to a retreat ceremony.	<input type="checkbox"/>	<input type="checkbox"/>	
72	<p>The aquatics program in Boy Scouting includes at least three of the following:</p> <p><input type="checkbox"/> swimming      <input type="checkbox"/> lifesaving      <input type="checkbox"/> boating      <input type="checkbox"/> canoeing  <input type="checkbox"/> sailing          <input type="checkbox"/> boardsailing      <input type="checkbox"/> scuba          <input type="checkbox"/> snorkeling  <input type="checkbox"/> motorboating      <input type="checkbox"/> waterskiing</p> <p>(Check "yes" if at least three are provided, not including those excused where location or camp facilities do not provide for these activities.)</p>	<input type="checkbox"/>	<input type="checkbox"/>	
73	An opening day exploration tour of the program areas and central facilities is conducted for all troops. A map of camp is provided that includes central facilities, program areas, campsites, and locations of any hazardous or off-limits areas.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-74</b>	At least three programs are provided that emphasize participation by patrols and strengthen the patrol method.	<input type="checkbox"/>	<input type="checkbox"/>	
75	<p>At least two campwide program events are provided during each camp period to stimulate troop program:</p> <p><input type="checkbox"/> Aquatics events      <input type="checkbox"/> Sports  <input type="checkbox"/> Intertroop campfire      <input type="checkbox"/> Intertroop (patrol) Scoutcraft competition  <input type="checkbox"/> Other _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	
76	<p>The camp program includes at least two special program opportunities for second-, third-, and fourth-year campers that are not available to first-year campers that are of an advanced nature, including:</p> <p><input type="checkbox"/> Specialty camps such as backpacking or canoe trips  <input type="checkbox"/> Sailing                      <input type="checkbox"/> Scuba                      <input type="checkbox"/> Sports  <input type="checkbox"/> Climbing/rappelling      <input type="checkbox"/> Muzzleloading      <input type="checkbox"/> Orienteering  <input type="checkbox"/> Survival                      <input type="checkbox"/> Hunter safety      <input type="checkbox"/> Mountain biking  <input type="checkbox"/> Other _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
77	<p>At least one adult camp commissioner (at least 18 years of age) is on staff for every four units. An exception occurs when there are fewer than 10 youth in the unit. These individuals may be assigned other duties. One commissioner must be currently trained in the Commissioner section of a National Camping School.</p> <p>Trained commissioner's age _____</p> <p>National Camping School certificate of training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	
78	Troops are encouraged to conduct one or more of their own patrol leaders' council meetings per week, with staff help as needed.	<input type="checkbox"/>	<input type="checkbox"/>	
79	<p>Specific periods of time are scheduled for religious services during each camper's stay in camp.</p> <p>A camp chapel or area designated for religious services or meditation is available.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
80	<p>The ecology/conservation director is 18 years of age or older and holds a current ecology/conservation training card from a National Camping School, or has training in conducting an outdoor ecology education program.</p> <p>Age _____</p> <p>National Camping School certificate of training expires _____</p> <p>College students or teachers trained in such fields as forestry, soil and water conservation, fish and wildlife, earth science, ecology, environmental specialties, etc., are considered to have equivalent training.</p> <p>Alternate training (specify) _____</p> <p>Students who have completed their sophomore year in college with a major in one of the above fields and have worked actively for one or more summers in a nature center or conservation-oriented staff position in a summer camp may be considered to have equivalent training.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
81	<p>Opportunities for campers to go fishing are provided as part of the camp program.</p> <p>Appropriate fishing gear and instructions on its use are available to campers. Campers share reasonable access to aquatics facilities and fishing equipment with appropriate supervision provided.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-82</b>	If a camp operates a climbing/rappelling program, it must meet all mandatory National Standards for Climbing/Rappelling, No. 20-102.	<input type="checkbox"/>	<input type="checkbox"/>	
83	Adult leaders are given an opportunity to participate in Climb On Safely training. See Climb On Safely, No. 20-099B, and Climb On Safely Training Outline, No. 20-101B.	<input type="checkbox"/>	<input type="checkbox"/>	
84	The Outdoor Skills director is at least 18 years of age and holds a current training certificate from the Outdoor Skills section of National Camping School.	<input type="checkbox"/>	<input type="checkbox"/>	
85	Adult and youth leaders are given an opportunity to participate in Trek Safely training orientation. See Trek Safely, No. 20-125, and Trek Safely Training Outline, No. 20-129.	<input type="checkbox"/>	<input type="checkbox"/>	

# Cub Scout Program

If a council operates both a Cub Scout and a Boy Scout resident camp at the same location, and either of the camps has been reviewed by a region/area visitation team, the second camp operated need only be reviewed regarding specific program and camp personnel standards. Plans and procedures, facilities, and equipment need not be reviewed again, unless there are changes in these items made especially for the other camp. All camps are subject to be reviewed for any and all standards on the second visit.

NUMBER	STANDARD	YES	NO	COMMENTS
<b>M-86</b>	<p>The archery program qualifies as safe when the following items are satisfied:</p> <ul style="list-style-type: none"> <li>• Archery areas are properly designated and posted. See <i>Camp Program and Property Management</i>, No. 20-920B; and <i>Shooting Sports for Cub Scouting</i>, No. 13-550.</li> <li>• Qualified supervision by personnel 18 years of age or older is provided and minimum state requirements are satisfied. A National Camping School-trained shooting sports director or National Archery Association instructor has trained the archery range officer and issued that officer a Training Course Pocket Certificate, No. 33767.</li> <li>• Archery training of personnel must be renewed every two years. Age _____ Certificate of training expires _____</li> <li>• Proper equipment in good repair is provided and is locked up when not in use.</li> <li>• Proper safety equipment, such as finger tabs or gloves, is encouraged but used as directed by the Archery Director. A forearm guard, properly sized for Cub Scout-age boys, is used by all participants when shooting.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-87</b>	<p>Camp orientation for parents is conducted. List the dates it was conducted:</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>M-88</b>	<p>The Cub Scout BB gun program qualifies as safe when in compliance with the following:</p> <ul style="list-style-type: none"> <li>• The BB gun range is properly designated and posted (see <i>Camp Program and Property Management</i>, No. 20-920B; <i>Cub Scout Resident Camping</i>, No. 13-33814; and <i>Shooting Sports for Cub Scouting</i>, No. 13-550).</li> <li>• Proper equipment, including approved safety glasses/goggles with side shields, is in good repair and is locked up when not in use.</li> <li>• The BB gun safety and training program is used to instruct all shooters at camp.</li> <li>• Qualified supervision by personnel at least 18 years of age, as defined in <i>Camp Program and Property Management</i>, No. 20-920B, is provided and state requirements are satisfied. A National Camping School-trained shooting sports director, or National Rifle Association instructor, must train the BB gun range officer and issue a Training Course Pocket Certificate, No. 33767.</li> <li>• BB gun training must be renewed every two years. Certificate of training expires _____</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
M-89	<p>The camp program has special annual themes, such as Sea Adventures, Athlete, Folklore, The World Around Us, etc., to provide a memorable experience for boys. A minimum of a four-year cycle of themes is planned and implemented. See <i>Resident Camping for Cub Scouts and Webelos Scouts</i>, No. 13-33814. Activity areas are decorated to mirror the theme adopted for the camp. Program staff members are encouraged to wear costumes appropriate to the theme. The themes are very visible, hands-on programs that are available to all participants.</p> <p>Adequate staff, equipment, materials, and literature to support these programs during maximum attendance at camp are available.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
M-90	<p>If the Cub Scout resident camp does not have an Aquatics Instructor, BSA, as outlined in <b>M-31</b>, the aquatics program must be under the supervision of a person 21 years of age or older who holds a current certificate of training as a Cub Scout Aquatics Supervisor who is also currently trained in first aid and CPR by a recognized community agency. Cub Scout Aquatics Supervisor training requires current training as a lifeguard by the BSA, American Red Cross, or YMCA, and either attendance at a National Camping School or at a training session conducted by a current Aquatics Instructor, BSA, with region approval. This standard only applies to Cub Scout resident camps with basic aquatics programming. Boating activities should be limited and under the guidelines of Safety Afloat.</p> <p>Cub Scout leaders are coached in Safe Swim Defense while in camp and should practice it at least once with their youth.</p> <p>At least 50 percent of the aquatics staff members are trained BSA Lifeguards, YMCA Lifeguards, or American Red Cross Lifeguards.</p> <p>Aquatics program supervisor's age _____</p> <p>Cub Scout Aquatics Supervisor certificate of training expires _____</p> <p>First aid training expires _____</p> <p>CPR training expires _____</p>	<input type="checkbox"/>	<input type="checkbox"/>	
91	<p>An opening-day exploration tour of the program areas and central facilities is conducted for dens or packs. A map of camp is provided that includes central facilities, program areas, campsites, and locations of any hazardous or off-limits areas.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
92	<p>Progressive, age-appropriate program opportunities are provided for Cub Scout and Webelos Scout dens.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
93	<p>The daily program allows ample time for rest and lunch breaks, especially a half-hour quiet program following lunch. At least nine hours of sleeping time are scheduled.</p> <p>The daily schedule is posted on a bulletin board. All leaders are fully informed of the daily program.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
94	<p>All programs include a balance of instruction and recreation so that there are learning experiences as well as fun.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
95	<p>Sports, as outlined in the <i>Cub Scout Academics and Sports Program Guide</i>, receive adequate emphasis in the program under the basic principle that each boy gets to learn the rules and play, regardless of ability.</p>	<input type="checkbox"/>	<input type="checkbox"/>	

NUMBER	STANDARD	YES	NO	COMMENTS
96	The daily program begins and ends with a meaningful patriotic or Cub Scout ceremony.	<input type="checkbox"/>	<input type="checkbox"/>	
97	<p>A crafts facility or area is provided and furnished with appropriate tools, equipment, benches, and tables. The area is well-lit, tools are in good condition, and safety precautions are enforced.</p> <p>An experienced crafts instructor provides the necessary assistance and supervises the use of tools and equipment.</p>	<input type="checkbox"/>	<input type="checkbox"/>	